AGENDA

ROSSLAND SUSTAINABILITY COMMISSION

City Hall Council Chambers
Wednesday, January 15, 2014
3:00 p.m. to 4:30 p.m.

(1) Call to Order

(2) Adoption of Agenda

(3) Approval of Minutes from the December 11, 2013 meeting

(4) Update – Energy Task Force
- Presentation from Deanne Steven on the Rossland Shuttle

(5) Update – Innovative Education Task Force

(6) Update – Economic Development Task Force

(7) 2014 Budget Request Discussion

(8) Chair Update

(9) Council/City Staff Update

(10) Correspondence

(11) Other/New Business
- Rossland Taxation Discussion
- Communication of Sustainability Commission Business & Activities

(12) Next Meeting Dates

(13) Adjournment

THE CORPORATION OF THE CITY OF ROSSLAND

Minutes of Regular Meeting of the Sustainability Commission
Wednesday, December 11, 2013 at 3:00 p.m.
City Hall, Council Chambers
Minutes

PRESENT:	Aaron Cosbey (Acting Chair)	Energy Task Force Member
	Steve Ash	Energy Task Force Member Chair
	Sara Golling	Member at Large
	Fletcher Quince	Innovative Education Chair
	Alex Loeb	Energy Task Force Member (arrived at 3:07 p.m.)
	Tara Howse	Sustainability Commission Member
	Greg Granstrom	Mayor
	Tracey Butler	Deputy CAO/Corporate Officer – City of Rossland
	Cynthia Añonuevo	Executive Assistant – City of Rossland
ABSENT:	Terry Miller	Sustainability Commission Chair
	Kathy Moore	Rossland City Council Liaison Alternate
	Jill Spearn	Rossland City Council Liaison

CALL TO ORDER:

The Chair called the meeting to order at 3:00 p.m.

ADOPTION OF AGENDA:

MOTION: HOWSE/ASH

RESOLVED THAT THE DECEMBER 11, 2013 AGENDA OF THE REGULAR MEETING OF THE SUSTAINABILITY COMMISSION BE ADOPTED.

CARRIED.

DRAFT

ADOPTION OF MINUTES:

MOTION: GOLLING/ASH

RESOLVED THAT THE MINUTES OF THE REGULAR MEETING OF THE SUSTAINABILITY COMMISSION HELD ON WEDNESDAY, NOVEMBER 13, 2013 BE ADOPTED.

CARRIED.

UPDATE– ENERGY TASK FORCE:

Rate Disparity, Mr. Steve Ash

- Discussions with Fortis are ongoing and some progress is being made. Fortis is prepared to complete a report outlining the Fortis driven factors that attribute to the rate disparity. Next step is to meet with the Province to discuss if policy assists in the process.

Energy Diet, Mr. Steve Ash

- Fortis lockout is affecting Fortis' Energy Management Program. Once the lockout is over, a request to extend the Kootenay Energy Diet will be submitted.

Car Share, Ms. Alex Loeb

- 10 members have now signed up and will be purchasing the vehicle soon.
- Hoping to launch the program prior to the holidays.

Carbon Neutral Kootenays, Mr. Aaron Cosbey

- Mr. Cosbey inquired when a recommendation on carbon offset spending.
- Ms. Butler indicated that it should be submitted before the end of February 2014.

UPDATE – INNOVATIVE EDUCATION TASK FORCE:

Mr. Fletcher Quince updated on the following:

- Task Force meeting was held on December 10, 2013 where budget, plan and develop support structures to facilitate teaching were discussed
- Four Strategic Areas were identified at the meeting.
- The Task Force will continue to focus finding space and opportunities for courses and would eventually like to start a speaker's series to bring people together and build inventory of teachers.
- Royal Road has expressed interest in holding Community Sustainability courses/workshops in Rossland in the future.

UPDATE FROM THE ACTING CHAIR:

Mr. Steve Ash updated on the following:

- Mr. Miller in unable to attend the Sustainability Commission meeting as he is currently working with Fortis on survey work in regards to energy management (focus groups).

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UPDATE FROM COUNCIL & STAFF:

Mayor Greg Granstrom updated the Sustainability Commission on the following:

- Updated the Sustainability Commission on current Budget Discussions and summarized some of the trends discussed at the last Committee-of-the-Whole Meeting held on December 9, 2013.
- Outlined some of the financial concerns Council is facing while discussing the 2014-2018 Financial Plan including: the debt repayment of the Columbia Washington project, funding formula for regional sewer services, Asset Management deficiencies, Fire Service Report and the recommendations within.

Mayor Granstrom was excused at 3:47 p.m.

2014 BUDGET DISCUSSION:

Mr. Cosbey presented to members the draft budget request for 2014 which represents two options that include the Indicator Project. Mr. Cosbey stated that although City Staff assistance has been valued, however without a Sustainability Commission manager/coordinator the Sustainability Commission is not as effective.

Members of the Sustainability Commission discussed the feasibility of the two options and decided the first option was the more likely option.

Members of the Sustainability Commission discussed how to effectively present to Council on the first option and discussed whether or not the Indicators Project should be included as a Sustainability Commission line item.

MOTION: ASH/LOEB

RESOLVED THAT THE SUSTAINABILITY COMMISSION SUBMITS A BUDGET REQUEST TO COUNCIL IN THE AMOUNT OF $12,000 FOR THE OPERATION OF THE SUSTAINABILITY COMMISSION,

AND FURTHER;

RESOLVED THAT THE SUSTAINABILITY COMMISSION SUBMITS A SEPARATE BUDGET REQUEST TO COUNCIL FOR THE AMOUNT OF $4000 TO COMPLETE THE INDICATORS PROJECT.

CARRIED.

ACTION: Mr. Cosbey will submit the Sustainability Commission's budget request to Council prior by December 31, 2013.

ACTION: Ms. Butler to ask Mr. Kelvin Saldern, Columbia Basin Trust Liaison, about funding opportunities through Columbia Basin Trust for Indicator Project.

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CORRESPONDENCE:

- Ms. Butler updated on previous correspondence regarding the release of survey information. No response has been received.

OTHER/NEW BUSINESS:

- Ms. Alex Loeb pointed out that approximately 300 Cross Country skiers are in Rossland for the Haywood Nor-Am race being held at Blackjack Nordic Ski Club resulting in increased economic activity in Rossland.
- Ms. Howse stated the Economic Development Task Force's next meeting will be held on December 12, 2013.
- Ms. Tracey Butler mentioned the Draft 2014-2018 Financial Plan is currently posted on the City of Rossland website.

NEXT MEETING:

The next regular meeting of the Sustainability Commission is scheduled for Wednesday, January 15, 2013 at 3:00 p.m.

ACTION: Ms. Anonuevo will send out a reminder of the next meeting to members of the Sustainability Commission.

ADJOURNMENT:

The Chair adjourned the meeting at 4:06 p.m.

I hereby certify the preceding to be a true and correct account of the Sustainability Commission Regular Meeting held on December 11, 2013.

Terry Miller **Chair**	**Cynthia Anonuevo** **Executive Assistant**

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