



THE CORPORATION OF THE CITY OF ROSSLAND

Minutes of Regular Meeting of the Sustainability Commission

Wednesday, March 11, 2015 at 3:00 p.m.

City Hall, Council Chambers

Minutes

<u>PRESENT:</u>	Alex Loeb	Acting Chair/Energy Task Force Member
	Tara Howse	Economic Development Task Force Chair
	Kate Harrison Whiteside	Monashee Institute Coordinator/ Innovative Education Task Force Member
	Fletcher Quince	Innovative Education Task Force Member
	Cynthia Añonuevo	Deputy Corporate Officer – City of Rossland
<u>GUESTS:</u>	Lloyd McLellan	Councillor
	John Greene	Councillor
	Hanne Smith	Guest
<u>ABSENT:</u>	Terry Miller	Sustainability Commission Chair
	Steve Ash	Energy Task Force Member Chair
	Andrew Zwicker	Rossland City Council Liaison
	Tracey Butler	Deputy CAO/Corporate Officer – City of Rossland

CALL TO ORDER:

The Chair called the meeting to order at 3:05 p.m.

ADOPTION OF AGENDA:

MOTION: HOWSE/HARRISON-WHITESIDE

RESOLVED THAT THE MARCH 11, 2015 AGENDA OF THE REGULAR MEETING OF THE SUSTAINABILITY COMMISSION BE ADOPTED.

CARRIED.

ADOPTION OF MINUTES:

MOTION: HARRISON-WHITESIDE/QUINCE

RESOLVED THAT THE MINUTES OF THE SUSTAINABILITY COMMISSION MEETING HELD ON WEDNESDAY, FEBRUARY 11, 2015 BE ADOPTED.

CARRIED.

COMMUNITY OUTREACH ACTIVITIES:

Nil

OTHER/NEW BUSINESS:

a) Roles and Responsibilities/Review of the Sustainability Commission's Terms of Reference (Bylaw No. 2556)

Alex Loeb updated the Sustainability Commission as follow-up since the public workshop held in February. Terry Miller presented to Council at the last Regular Meeting and held a meeting with Councillor Zwicker and Mayor Moore to discuss the future of the Sustainability Commission. Alex stated that there is new interest in the Commission, however may be looking for a new Chair.

Lloyd stated his concerns over street lighting as a possible project for the Energy Task Force.

Alex summarized the status of commission and is hoping to build it up and create a framework in order to take on the projects that Council endorses.

Hanne Smith summarized how the roles and responsibilities worked when the Sustainability Commission first started.

Alex summarized/presented a process discussed with Terry to the Sustainability Commission:

- Make sure each Task Force can complete their current jobs and empower them to do good work
- Complete budget and use community support funds to target tangible projects
- Hope to leverage funds for management help
- Proposal to allocate \$\$ to Ann for community outreach and grant funding
- Each Task Force to discuss making a request for funds for the next meeting

Members explained the current situation the Innovative Task Force is in to the councillors in attendance.

b) Budget Process

Task forces will need to meet in order to decide how much they should request given that Council has tentatively allocated approximately \$12,659 to the Sustainability Commission. The following proposed allocation was suggested:

- \$5,000 to leverage to hire a manager
- \$5,000 for Task Force projects
- \$2,000 Promotion, Supplies Etc.

Hanne inquired about the status food security and waste reductions as possible new Task Forces. She will go meet and come back to the Sustainability Commission with and recommendations stemming from this conversation.

c) Meeting Frequency

Member of the Sustainability Commission agreed to meet in April due to budget process and again in May.

June/July/August meetings may not be required at this time.

UPDATE - ECONOMIC DEVELOPMENT TASK FORCE:

Ms. Tara Howse updated on the following:

- Will bring forward budget concept to the next meeting in order to prioritize projects for the Task Force
- Attended the Community Development Workshop by Lower Columbia Initiatives held at the Prestige Inn. Was a well-attended event and got a sense of how the Economic Development Task Force fits within other regional endeavours
- Stated she is leaving late April and returning in September and advised the Sustainability Commission should assign an interim chair to the task force.

Councillor McLellan was excused at 4:07 p.m.

UPDATE – INNOVATIVE EDUCATION TASK FORCE:

Ms. Kate Harrison-Whiteside updated on the following:

- Stated issue of requiring liability insurance and in order to fulfill this obligation the Monashee Institute must become its own entity since the City cannot provide it to them.
 - Will be meeting with a Basin Business Advisors on next steps for the Monashee Institute and task force.
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UPDATE – ENERGY TASK FORCE

Ms. Alex Loeb updated on the following:

- Is the only member left on the Energy Task Force
 - Will be meeting with Ken Holmes and other stakeholders to present a framework for projects in order to give context for the task force which will help recruit members to complete work
 - Has received great ideas, but require people to undertake
 - Car share needs more members and encouraged Sustainability Commission members to recruit
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CHAIR UPDATE:

Nil

UPDATE FROM COUNCIL & STAFF

Nil

CORRESPONDENCE:

Nil

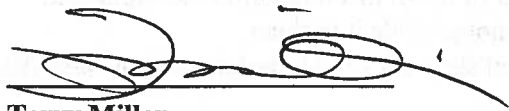
NEXT MEETING:

The next regular meeting of the Sustainability Commission is scheduled for Wednesday, April 8th, 2015 at 3:00 p.m.

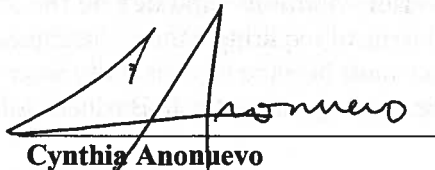
ADJOURNMENT:

The Chair adjourned the meeting at 4:25 p.m.

I hereby certify the preceding to be a true and correct account of the Sustainability Commission Regular Meeting held on March 11, 2015.



Terry Miller
Chair



Cynthia Anonuevo
Deputy Corporate Officer