



## THE CORPORATION OF THE CITY OF ROSSLAND

### Minutes of Regular Meeting of the Sustainability Commission Wednesday, May 15, 2013 at 4:00 p.m. City Hall, Council Chambers

<b>Present</b>	Terry Miller Steve Ash Sara Golling Aaron Cosby Kelvin Saldern Renee Clarke Tracey Butler Mike Maturo Cynthia Añonuevo Kathy Moore	Sustainability Commission Chair Energy Task Force Member Chair Member at Large Energy Task Force Member Economic Development Task Force Economic Development Task Force (arrived at 4:13 p.m.) Deputy CAO/Corporate Officer – City of Rossland Manager of Planning and Development Executive Assistant – City of Rossland Rossland City Council Liaison Alternate
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<b>Guests</b>	Tara Howse Graham Kenyon Kathy Wallace	Councillor
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<b>Regrets</b>	Greg Granstrom Jill Spearn	Mayor Rossland City Council Liaison
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**Call to Order** The Sustainability Commission Chair called the meeting to order at 4:01 p.m.

**Approval of the Agenda** **Motion:** Cosby/Golling

**RESOLVED THAT THE MAY 15<sup>TH</sup>, 2013 AGENDA OF THE REGULAR MEETING OF THE SUSTAINABILITY COMMISSION BE APPROVED.**

CARRIED.

**Approval of Minutes** **Motion:** Moore/Cosby

**RESOLVED THAT THE MINUTES OF THE APRIL 10, 2013 MEETING OF THE SUSTAINABILITY COMMISSION BE APPROVED.**

CARRIED.

**Transition Plan**

Mr. Miller commented on the purpose of the transition plan and requested a statement and or comments from members.

• **Member & Staff Comments**

Mr. Miller commented on his disappointment with the funding cut. Mr. Miller plans to have meetings with individual councillors on what led to this decision, however is keen to move forward.

Councillor Moore commented on her confusion of the decision by Council and expressed that this decision did not articulate how the Sustainability Commission was going to transition into working with City Staff.

Mr. Cosby commented that he felt Council’s decision has been made and that the Sustainability Commission may not have done a good enough job of selling itself to Council. He expressed that the focus of this meeting should be to plan and move forward with current priorities and focus on how to proceed. Mr. Cosby commented that arrangements need to be made with City staff.

Mr. Ash expressed that there was a lack of discussion by Council on a transition plan for the Sustainability Commission. Mr. Ash inquired about the new governance model and what it will look like and if there will be any changes to the role of the Commissioners and Task Force members.

Ms. Golling commented about her intent to move forward, inquired how the Sustainability Commission will be governed and stated that she intends to continue working with the Sustainability Commission.

Ms. Butler, Deputy CAO/Corporate officer, stated that City staff will make themselves available in order to transition the Sustainability Commission in-house: Cynthia Añonuevo will be providing administrative support at the Sustainability Commission meetings; Ms. Cecile Arnott, Chief Administrative Officer and Ms. Butler will also attend. Other projects will be assigned to specific staff members depending on their area of expertise. Point of contacts will most likely be Mr. Mike Maturo, Manager of Planning and Development or Ms. Butler. Ann Damude, former Sustainability Commission Manager will be assisting in transitioning current projects to City Staff.

**Energy**

• **Task Force Transition**

New Contacts for the following projects at this time are:  
**Energy Diet** – Tracey Butler  
**Car Sharing Project** – Tracey Butler  
**Carbon Offsets** – Mike Maturo and/or Stacey Lightbourne, Planning Assistant  
**Electric Car Charging** – Mike Maturo

**Economic Development**

Mr. Saldern spoke about the current capacity of the Economic Development Task Force. He commented that this Task Force’s current projects may be spearheaded by other organizations like the Chamber and Tourism Rossland.

Ms. Clark spoke about the Lower Columbia Initiative Corporation resident and employment attraction piece and toolkit and it is to be completed by the end of September 2013.

**Innovative Education**

Mr. Miller stated that there are people interested in joining this task force. The intent of this task force will be to market workshops, courses and continuing education assisting Rossland to become a destination for various workshops and continuing education programs. Mr. Miller stated that this group will need to meet again and will be looking for fundraising support. It may need staff support to see what kinds of connections need to be made for seed money and to help get the group off the ground.

**Public Outreach/Community Connection**

(i.e. Website/Facebook/Newsletter/Green Drinks)

Mr. Miller inquired about who might maintain and update these as this is a key part of educating community on what the Sustainability Commission does.

Mr. Cosby suggested taking down outdated website or updating it. He inquired if City staff has the resources available or funding to complete the updates or integrate the Sustainability Commission website with the City website.

Councillor Moore commented that commission members will need to provide the content for staff to be updated.

**ACTION:** Ms. Butler to find out details from Ann Damude and will be discussed next meeting.

**Indicator Projects**

- State of the Rossland Indicators

Mr. Cosby asked whether the State of Rossland indicators, an update of which is due soon, and which was previously a task handled by the Manager, would remain a task of the SC, or would revert to staff.

Mr. Maturo noted that most of the data (other than the survey type, which is updated on a five-year scale as opposed to a three-year scale) comes from the City anyway.

Ms. Butler suggested that the State of Rossland indicators should become part of normal City reporting.

Ms. Moore voiced some concerns about staff time available for what might be seen as non-core responsibilities.

Mr. Cosby suggested that the SC should provide some monitoring regarding which additional indicators are required or if any changes should be made. It was agreed that having the City responsible for the State of Rossland indicators would work well, with SC assistance as needed.

**ACTION:** Tracey to liaise with Ann Damude regarding dates and timelines and streamline process so that the City manages the task.

• State of the Environment Report (RDI)

Mr. Saldern commented that the Rural Development Institute may have some capacity to support the State of Rossland indicator project, as they hope to draw data from local sources.

Mr. Miller noted that we have a request from RDI for a member to sit on their regional advisory board.

Sara Golling and Tara Howse expressed a willingness to cover this responsibility between them.

**ACTION:** Sara and Tara to liaise with RDI to sort out modalities for SC involvement.

**Sustainability Membership**

**Governance Bylaw**

**ACTION:** Aaron, Sara and Terry to get back to Tracey regarding draft Bylaw to hopefully present to Council at the May 27, 2013 Regular Meeting.

**Membership**

**ACTION:** Advertise for new members after the first, second and third reading of the new bylaw pertaining to the Sustainability Commission's governance.

**Council Update**

**Letter of Support sent to Jan Morton regarding the purchase of affordable housing units in Rossland**

**ACTION:** Councillor Moore to clarify with Jan Morton if Rossland will be included in the project without the commitment regarding the permissive tax exemption.

**Correspondence Regarding the CBT Youth Grant**

**Letter from Ann Damude regarding the Community Directed Youth Funds**

**Motion:** Cosby/Golling


**RESOLVED THAT THE SUSTAINABILITY COMMISSION RECOMMENDS TO COUNCIL THE CREATION OF A NEW YOUTH TASK FORCE THAT WILL ACT AS THE MANAGING ENTITY REGARDING THE CBT COMMUNITY DIRECTED FUNDS.**

**CARRIED.**

**ACTION:** Mr. Miller to circulate a copy of this letter to all Sustainability Commission Members.

- Other Business**      **ACTION:** Mr. Miller to circulate BC attraction Tool Kit information to the Economic Development Task Force.
- ACTION:** Ms. Golling and/or Ms. Howse to attend the Rural Development Institute, State of the Environment quarterly meeting.
- Next Meeting**      New meeting will be Wednesday, June 12, 2013. Time to be announced.
- Adjournment**      The meeting was adjourned at 5:49 p.m.

**I hereby certify the preceding to be a true and correct account of the Sustainability Commission Regular Meeting held on May 15, 2013.**

  
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**Terry Miller**  
**Chair**  
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**Tracey Butler**  
**Deputy CAO/ Corporate Officer**