

THE CORPORATION OF THE CITY OF ROSSLAND

BYLAW NO. 2589 – 2015

HERITAGE COMMISSION BYLAW

A BYLAW TO ESTABLISH A HERITAGE COMMISSION AND SET OUT THE METHOD OF APPOINTMENT OF MEMBERSHIP TO THE COMMISSION, TOGETHER WITH THE DUTIES AND PROCEDURES OF THE COMMISSION AND ITS MEMBERS

WHEREAS, pursuant to Part 27 of the *Local Government Act*, Council may establish a Community Heritage Commission;

AND WHEREAS the Council of the City of Rossland has deemed it desirable to establish such a Commission and set out the method of appointment of membership to the Commission, together with the composition, duties and procedures of the Commission;

NOW THEREFORE, in open meeting assembled, Council of the City of Rossland **ENACTS AS FOLLOWS:**

TITLE

1. (1) This Bylaw may be cited as the "HERITAGE COMMISSION BYLAW NO. 2589, 2015".

ESTABLISHMENT

2. (1) The Rossland Heritage Commission (the Commission) is hereby established pursuant to the provisions in Part 27 of the *Local Government Act*.

MEMBERSHIP

3. The membership of the Commission shall be determined and regulated as follows:
 - (1) The Commission shall consist of seven (7) members appointed from the Public at Large by the Council of the City of Rossland and one staff Liaison member appointed by the City Administrator;
 - (2) In addition to the seven members appointed in accordance with subsection 2.1, Council must appoint annually to the Commission one non-voting liaison Council member.
 - (3) All members of the Commission shall be eligible electors of the City of Rossland, as defined by Part 3 of the *Local Government Act*.
 - (4) All members of the Commission shall serve without remuneration.

- (5) A Commissioner who misses two consecutive Commission meetings without leave of the Commission is automatically removed from the Commission.
- (6) A majority of commission members may request that City Council remove a member of the commission, which will be at the sole discretion of City Council.

SCOPE AND DUTIES

4.
 - (1) To review and submit recommendations to Council on land use and planning matters which have heritage implications;
 - (2) To advise Council on any matter relating to heritage conservation, as set out in Part 27 of the *Local Government Act*.
 - (3) To recommend strategies and policies to Council, and undertake programs for the support of heritage conservation;
 - (4) To support heritage education and public awareness through programs such as Heritage Week displays and newsletters;
 - (5) To prepare a work program and an annual report;
 - (6) To raise funds and pursue partnerships for the support of conservation and promotion of heritage.
 - (7) Each year, Council shall include in its annual operating budget a sum of money deemed necessary for the operations of the Commission.
 - (8) Each year, the Commission will submit to Council an operating budget request outlining expected expenditures and revenues.
 - (9) The Commission may authorize expenditures provided for in its annual operating budget, as approved by Council, but shall not otherwise have the authority to incur any expense, debt or obligation to the City without the prior approval of Council.

MEETINGS AND PROCEDURES

5.
 - (1) Each year at its first meeting, the Commission shall elect from among its voting members a chairperson, who will preside over meetings of the Commission, and a deputy chairperson, who will preside over meetings in the absence of the chairperson.

- (2) The duties of the Chairperson shall include the calling of meetings of the Commission, and such other duties as the Commission may prescribe.
- (3) The Commission may adopt rules of procedure which are consistent with *the Local Government Act, the Community Charter, the Council Procedure Bylaw* or this bylaw, as necessary.
- (4) A quorum shall consist of four (4) of the members of the Commission.
- (5) All acts authorized or required to be done by the Commission under this bylaw shall be decided by a majority vote of those voting members present at a meeting.
- (6) The Chairperson shall vote on all motions. In the case of an equal division of votes, the motion shall fail.
- (7) The Commission shall hold meetings as required but will hold a minimum of 2 meetings a year. Generally commission meetings will be held at a location determined by the Commission which may include City Hall.

ENACTMENT

6. (1) If any section, subsection or clause of this bylaw is for any reason held to be invalid by the decision of a court of competent jurisdiction, such decision will not affect the validity of the remaining portions of this bylaw.
- (2) Bylaw Number 2439, 2009, cited as the "Heritage Commission Bylaw" and any of its amendments, are hereby repealed.
- (3) This Bylaw shall come into full force and effect on the final adoption thereof.

READ A FIRST TIME
 READ A SECOND TIME
 READ A THIRD TIME
 RECONSIDERED AND FINALLY ADOPTED

this 27th day of April, 2015
 this 27th day of April, 2015
 this 27th day of April, 2015
 this 11th day of May, 2015



 Mayor



 Deputy Corporate Officer

