



JOB DESCRIPTION

POSITION: Senior Lifeguard Instructor

DEPARTMENT: Rossland Pool

CLOSING DATE: Wednesday March 13, 2019 at 4 pm

SUMMARY: Under the supervision of the Pool Manager the Senior Lifeguard / Instructor performs lifeguarding, swimming instruction, program and staff development, custodial duties and is responsible for the safety and instruction of facility users. The Senior Lifeguard / Instructor coordinates facility activities during the absence of the Pool Manager.

DUTIES AND RESPONSIBILITIES:

1. Provides quality customer service and maintains positive relationships with the public and fellow staff members.
 2. Monitors activities of patrons and ensures safety and behavioral standards are maintained.
 3. Performs lifeguarding duties to the Lifesaving Society of BC & Yukon standards.
 4. Instructs a wide range of swimming lessons, including class preparation and student evaluations and maintains related participant records.
 5. Performs routine maintenance functions including, but not limited to: pool water chemistry tests, hosing, picking up garbage, mopping, refilling supplies, head counts, etc. Ensures water chemistry and levels are balanced and adjusts, if required. Ensures building and equipment are secure after closing.
 6. Coordinates daily staff assignments in the absence of the Pool Manager. Assists with ensuring appropriate staffing levels, including responding to large bather counts and or staff illness.
 7. Plans, develops and participates in programs and special events. Provides an enjoyable atmosphere by leading “fun” activities.
 8. Addresses problems and concerns to the Pool Manager or Recreation Department.
 9. Ability to perform other related duties as required.
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SUPERVISION RECEIVED AND EXERCISED:

Immediate Supervisor: Pool Manager

Positions directly supervised by this position: Junior Lifeguard / Instructors
Volunteers

Manager Responsible: Deputy CAO/CO

EDUCATION, KNOWLEDGE AND SKILLS:

ESSENTIAL:

Education: Grade 11 (minimum 16 years)
Experience: Minimum 1 year experience as a Lifeguard/Instructor

- Licences/Certificates:**
1. Red Cross Water Safety Instructor
 2. National Lifeguard Service
 3. CPR-Level C
 4. Standard First Aid

- Specific Skills:**
1. Ability to deal effectively and courteously with the public and fellow staff members.
 2. Effective oral and written communication skills
 3. Skilled in lifeguarding, first aid and resuscitation
 4. Skilled in swim instruction methods
 5. Ability to create an exciting atmosphere through enthusiastic leadership of activities
 6. Ability to identify unsafe conditions and to respond accordingly
 7. Potential or demonstrated ability to lead by example and to give direction to subordinate level staff.

DESIRABLE:

Experience: Previous Municipal Pool experience

- Licences/Certificates:**
1. Pool Operator 1
 2. LSI
 3. Aquatic Fitness Certification

JOB DESCRIPTION APPROVAL AND DESIGNATION

- Full-Time:**
Part-Time:
Permanent:
Temporary:
Casual:

Signature
Department Head:

Signature
Chief Administrative Officer:

Pay Grade: \$20.02 **Effective Date:** _____