

POSITION: Cross Country Ski Instructor

DEPARTMENT: Recreation

SUMMARY:

Under general supervision of the Recreation Programmer and Recreation Manager, the cross country ski instructor performs a variety of recreation duties; implements recreational activities; provides leadership and direction for participants; implements adequate risk management assessments; instructs participants to encourage skill building; assists with gear; etc.

DUTIES AND RESPONSIBILITIES:

- Works with Rossland Recreation and Blackjack Cross Country Ski Club in implementing assigned programs.
 - Performs attendant tasks including set-up and take-down of equipment
 - Assures facilities and equipment are maintained in a clean, safe and satisfactory fashion.
 - Checks for and reports safety hazards.
 - Plans, supervises and coordinates the cross country ski lesson plan
 - Maintains discipline at Blackjack Cross Country Ski Club, enforces rules and regulations governing assigned programs and completes incident reports.
 - Renders routine first aid as necessary.
 - Performs related duties as assigned.
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SUPERVISION RECEIVED AND EXERCISED:

Immediate Supervisor: Recreation Programmer

EDUCATION, KNOWLEDGE AND SKILLS:

ESSENTIAL:

Education: Competence in all aspects of recreation instructions pertinent to program area responsible for, at a level appropriate to community requirements, acquired through practical experience, course work or a combination thereof.

Experience: Experience related to cross country skiing and instructing

Licences/Certificates CANSI Level 1
Standard First Aid and CPR Level C (asset)

Specific Skills Demonstrated ability to follow directions and work with minimal

supervision. Exceptional verbal and written communication skills, good organizational skills and the ability to work effectively with people and groups within the organization and the community.

Pay Rates: \$25-\$31/hour, depending on certifications and experience.

JOB DESCRIPTION APPROVAL AND DESIGNATION

- Full-Time:
- Part-Time:
- Permanent:
- Temporary:
- Casual:

Signature
Department Head:

Signature
Chief Administrative Officer:

Effective Date: _____