

TERMS OF REFERENCE

Unlicensed Short Term Rental Advisory Committee

Purpose:

To act in an advisory capacity to City Council on the effects, impacts and issues related to unlicensed short term rentals .

To put forth recommendations for City Council to consider.

Members:

Shall consist of one member of Council, one board member representative of Tourism Rossland, Executive Director of Tourism Rossland one representative of City Staff, up to four citizens with experience: an unlicensed short term rental operator, licensed tourism business.

Structure:

- All members to be appointed by Mayor and Council.
- The Chair will be appointed from among the Task Force members.
- Meetings will be scheduled monthly at the discretion of the chair or upon request of the majority of the Advisory Committee

Duties:

- The Task Force shall in an advisory capacity City Council.
- Duties shall include, but not be limited to, review, learning and understanding of:
 - current situation
 - current bylaws.
 - impacts of unlicensed short term rentals on tourism in Rossland (positive and negative)
 - impacts on affordable housing and long term rentals in Rossland
 - current/future trends
 - what other jurisdictions are doing on the issue
- Duties shall also include but not be limited to:
 - Crafting and putting forth recommendations to Council
 - The staff person, or another member of the committee, shall be responsible for taking minutes at each meeting.
 - The staff person shall provide policy advice as well as necessary background information as needed.

- The Council Representative will act as liaison to Council.
- The Tourism Representative will report to Tourism Rossland and its board of directors.

Term:

- The term of the Advisory Committee shall be no more than 6 months
- Members appointment may be revoked by a motion of Council

Approved by Council June 27, 2016