

CITY OF ROSSLAND

INVITATION TO TENDER 2017 BACKHOE LOADER

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Prepared by:

**The City of Rossland
Operational Services**

PO Box 1179
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Rossland, BC V0G 1Y0
Telephone: 250-362-7396
Fax: 250-362-5451
Attention: Darrin Albo
Manager of Operations

1.0 INTRODUCTION

The City of Rossland is accepting bids (“**Bids**”) from interested bidders (“**Bidders**”) for the supply, assembly and delivery FOB Public Works Yard, 1778, 3rd Avenue, Rossland, B.C. of one (1) **2017 Backhoe Loader** meeting the Minimum Specifications forming part of this Tender as Schedule “A” (the “**Equipment**”).

2.0 INQUIRIES

Any and all inquiries concerning this Tender must be submitted in writing to the following City representative (the “**Contact Person**”):

Darrin Albo
Manager of Operations
City of Rossland,
1899 Columbia Avenue,
PO Box 1179, Rossland, BC V0G 1Y0
Email: darrin@rossland.ca
Fax Number: (250) 362-5451
Phone: (250) 362-7396 ext. 1237

Information that is offered by or obtained from sources other than the Contact Person, including any other representative of the City, is not official, may be inaccurate, and may not be relied on in any way by any Bidder.

No verbal agreement or conversation made or had at any time with an officer, agent or employee of the City shall affect or modify any terms or obligations stated herein or deemed to be any representation or warranty of the City.

Bidders should submit requests for clarifications to the Contact Person no later than three (3) days before the Closing Date and Time. By submitting a Bid, the Bidder waives any right to rectify, clarify, amend or qualify any aspect of this Tender.

3.0 INSTRUCTIONS TO BIDDERS

3.1 Tender Issue Date October 20, 2017

3.2 Closing Location

City of Rossland
City Hall
Reception Desk
1899 Columbia Avenue
Rossland, BC V0G 1Y0

3.3 Closing Date and Time 2:00 p.m. (Local Time), November 6, 2017.

3.4 Submission of Bids

Bidders who are interested and capable of supplying the Equipment shall submit one (1) original signed Bid and one (1) copy of the original signed Bid, marked "Copy", together in a single sealed envelope clearly marked on the face of the envelope with the Bidder's name and address and the project title: "**2017 Backhoe Loader Tender**".

Bids must be delivered to the Closing Location by the Closing Date and Time. Bids received after the Closing Date and Time will be rejected and returned unopened.

Bids submitted via fax, email or other electronic means will not be accepted nor considered.

The date and time recorded by the City upon submission of a Bid will take precedence over any machine initiated date and time information on Bids or revisions.

Bids will be opened publicly.

3.5 Addenda

If a change to this Tender is required, the change will be communicated by means of written addenda prior to the Closing Date and Time. Addenda will be posted on the City's website at www.rossland.ca/home and on the BC Bid website at <https://www.bcbid.gov.bc.ca/> and will be available, upon request, from the Contact Person.

It is the sole responsibility of Bidders to ensure that they have obtained, prior to the Closing Date and Time, all addenda issued by the City. The City assumes no responsibility for notifying individual Bidders of the existence of addenda.