

APPLICATION FOR ZONING  
BYLAW AMENDMENT



The Corporation of the City of Rossland

City of Rossland  
1899 Columbia Avenue  
Rossland, British Columbia

Application/File No. \_\_\_\_\_

*The information requested in this form is required to expedite the application and assist the staff in preparing a recommendation.*

*This form is to be completed in full and submitted with all requested information and Application Fees. For Assistance, please refer to the Guide to Zoning Bylaw Amendments.*

**1. Applicant & Registered Owner**

**Applicant's Name:** \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax \_\_\_\_\_

**Registered Owner's Name:** \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax \_\_\_\_\_

**2. Subject Property**

Legal Description in Full: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Location of Property (street address, general description or map): \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Size of Property (area, number of parcels): \_\_\_\_\_

Present OCP Designation: \_\_\_\_\_

Present Zoning Designation: \_\_\_\_\_

Description of the Existing Use/Development: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Proposed Zoning Designation: \_\_\_\_\_

Description of Proposed Development: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Existing or Readily Available Services:

Services	Currently Existing		Readily Available*	
	Yes	No	Yes	No
Road Access				
Water Supply				
Sewage Disposal				
Storm Sewers				
Stormwater Management				
Hydro				
Telephone				
Natural Gas				
Cable Television				

\*Readily Available means services can be easily extended from the existing mains to the subject property.

Proposed Water Supply Method: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Proposed Sewage Disposal Method: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Proposed Storm Drainage Method: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Approximate Commencement Date of Proposed Project: \_\_\_\_\_

**3. *Reasons and Comments in Support of the Application***  
(Attach separate sheet if necessary)

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

#### **4. Attachments**

The Applicant shall submit the following plans and information at time of application:

- ❑ Proof of Ownership (a title search dated no more than 30 days prior to submission of the application);
- ❑ Written authorization from the registered property owners which allows the applicant to apply on behalf of the owner, if the applicant is not the registered owner;
- ❑ A dimensioned sketch plan drawn to a minimum scale of 1:1,000 showing the parcel or parcels to be rezoned and the location (dimensioned from property lines) of existing buildings, structures and any natural features on or adjacent to the property;
- ❑ A dimensioned site development plan drawn to a minimum of 1:1,000 showing proposed buildings, structures, vehicle access, parking layout (with individual parking stalls clearly indicated) and site landscaping;
- ❑ A contour map (plan) drawn to a minimum scale of 1:1,000 with a contour interval of one metre, if warranted by the topographic condition of the property;
- ❑ A dimensioned sketch plan drawn to a minimum of 1:1,000 of the proposed subdivision, where subdivision is contemplated (separate application required for subdivision);
- ❑ Copies of any previous studies or reports made on the subject property relating to its present condition and suitability for the proposed use/development, e.g. geotechnical reports, site contamination and remediation studies; and
- ❑ Completed Development Proposal Notice Form.

**Note:** In some circumstances, where a development proposal is relatively simple, the above requested information may be combined on one plan.

#### **5. Application Fee (GST Exempt Service – GST Reg. No. 103799000)**

1. The fee for residential rezoning applications within the context of the Official Community Plan, shall be \$350.00.
2. The fee for non-residential rezoning applications, within the context of the Official Community Plan, shall be \$500.00

3. The fee for rezoning applications requiring Official Community Plan amendment shall be \$1,000 (\$500 shall be refunded if the Official Community Plan amendment fails).

The application fee should be made payable to the City of Rossland.

**6. Application**

I, \_\_\_\_\_, am making an application pursuant to the *Local Government Act* for the above mentioned amendments to the City of Rossland Zoning Bylaw. To the best of my knowledge, the information in support of this application is accurate and complete.

This application is made with my full knowledge and consent.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Registered Owner's Signature

Where the Applicant is not the Registered Owner, the Application must include either the signature of the Registered Owner or a signed letter of authorization from the Registered Owner.

---

---

For Office Use Only

- \_\_\_ Application Form duly completed
- \_\_\_ Proof of ownership (title search) received
- \_\_\_ Attachments received
- \_\_\_ Application fee received
- \_\_\_ Application signed by Registered Owner or letter of authorization provided

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Official

Comments: \_\_\_\_\_